

National Confidential Forum – Application Form

The following form should be completed if you would like to come and talk about your experiences at the National Confidential Forum (the forum). Further information about the forum can be found at www.nationalconfidentialforum.org.uk or by contacting the forum by phone on 0800 121 4773 or 0141 352 2333.

Once completed please either print and post this to:

Freepost RTLG-CKTH-ZTEB
NCF
PO BOX 27122
Glasgow, G2 9LB

Or email the completed form to information@nationalconfidentialforum.org.uk. Please note that like other email systems our emails are not totally secure and could be intercepted. This is unlikely but we need to make you aware to this.

If you have a problem answering any of the questions, or if you find completing these details difficult, please phone us on 0800 121 4773 or 0141 352 2333 and we will be happy to help you. Office hours are from 9.00am to 4.30pm, Monday to Friday.

It would be helpful if you could also complete and return the Diversity Monitoring Form which is also available on the website. You do not have to do so but it would give us useful information about people who are interested in taking part in the Forum. This information is used by the Forum to help us understand the backgrounds of the people taking part. It is not used for any other reason – it is anonymous and will not be stored with any information which could identify you. All details are held in accordance with Data Protection rules.

We will make sure that any information you give us is treated as Confidential.

Your details

First name _____

Last name _____

Last name as child (your name may have changed – for example when you got married or if you were adopted)

Date and place of birth (if known) _____

Contact address _____

Postcode _____

E-mail address (if any) _____

Contact telephone number _____

How would you like us to contact you? (Please Tick)

Phone Email Letter

Your past experience

Please let us know how long you spent in institutional care. If you are not sure please give us what you think might be the length of time.

Years _____ Months _____

Please tell us what institution or institutions you were in as a child in Scotland, the location (for example, Glasgow) and dates you think you were there (for example, 1978 to 1982).

| Name of Institution | Location | Length of time |
|---------------------|----------|----------------|
| _____ | _____ | _____ |

| Name of Institution | Location | Length of time |
|---------------------|----------|----------------|
| _____ | _____ | _____ |

| Name of Institution | Location | Length of time |
|---------------------|----------|----------------|
| _____ | _____ | _____ |

Please give details of any other institutions on the notes page at the end of the form.

How would you like to submit your testimony?

In person at a hearing

Provide a written account

Other (e.g. DVD)

If you wish to attend in person, please complete the rest of this form.

Which time of day best suits you to attend the Forum?

(Please note that the National Confidential Forum will not operate in the evenings, on Fridays or at weekends) (Please Tick)

Morning Afternoon Any Time

Bringing someone with you to the Forum

Would you like to bring someone with you? (you can bring up to 2 people – they must be aged 16 or over). The Forum is not a court so we suggest that you do not bring a lawyer with you unless they are coming as a personal friend or support. (Please Tick)

Yes No

If so, please let us know their name/s

Are they your (please tick) Spouse/Partner

Family Friend

Counsellor/Therapist/Social Worker

Other (Please Tick)

If "Other" please specify _____

Are there any issues you wish to discuss with us that are still unclear or that might put you off coming to the Forum? Please let us know in the space below.

Practical Help and Support Needs

You may have hearing or sight problems, need help with getting in and out of buildings, or find it hard to communicate. If you think you will need practical help to get to the Forum or to take part please let us know in the space below.

We aim to be sensitive to the circumstances of individuals, and to be flexible when deciding on priority for attendance at the Forum. If there is any information which you wish to share with us, please note it below. If you prefer, you can discuss this with our support staff by calling 0800 121 4773 or 0141 352 2333.

Are you unable to attend the location for health or other reasons? (Please Tick)

Yes No

Support

Do you have access to support/counselling relating to your time in care? (Please Tick)

Yes No

Signature

Date

We aim to get back to you within 2 weeks. If you have any queries about your application, please phone us on 0800 121 4773 or 0141 352 2333.

Thank you for your interest in the Forum. The information that participants give to the Forum will contribute to finding out what happened to children in **institutional care** in Scotland in the past. If you take part you will be helping to make things better for children who are in care now and in the future.

Notes (please use this space to provide any additional information)